



THE RAINFORD TRUST

Grant Eligibility Checklist

For Community Interest Companies (CIC)

Community Benefits Societies (CBS) and Co-operative Societies (CS)

NAME OF ORGANISATION

TYPE CIC ☐ CBS ☐ CS ☐

REGISTRATION NUMBER

DATE ESTABLISHED

ADDRESS

.....

.....

NATURE OF ORGANISATION (Please provide a brief description of your activities)

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.....

PLEASE PROVIDE THE FOLLOWING DOCUMENTS – (please enclose with your main application)

A Governing Document that includes evidence of an asset lock ☐

Evidence of a bank account with a minimum of two unrelated signatories ☐

Note – An asset lock is a legal requirement for **all CICs**. It acts as a permanent promise that the company's assets / profits and surpluses will be used for the benefit of the community and cannot be extracted for private gain. A **CBS** can elect to adopt a statutory asset lock or a voluntary asset lock. Not all CBSs require a statutory asset lock if the Society has strictly charitable objects it can apply directly to HMRC for charitable tax status. Under UK charity law this automatically prohibits private distribution of assets, serving the same function as an asset lock. Co-operative Societies exist primarily for its members rather than the wider community because of this they are not required to have an asset lock. However, a **CS** can voluntarily include one in their governing rules to attract certain type of grants.

PLEASE PROVIDE A LIST OF CURRENT DIRECTORS (CIC) or TRUSTEES (CBS/CS)

Names
.....
.....

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. ARE ANY FUNDS TO BE USED TOWARDS THE SALARIES OF DIRECTORS (CIC) OR ANY DIRECTOR / COMMITTEE MEMBER ON THE GOVERNING BOARD /COMMITTEE OF A CBS OR CS?

Yes ☐ No ☐

If Yes please state amount

2. DO THE ACITIVITES STATED IN YOUR APPLICATION QUALIFY AS BEING CHARITABLE ACTIVITY FOR THE BENEFIT OF THE PUBLIC?

Yes ☐ No ☐

3. IS THE FUNDING REQUESTED FOR A SPECIFIED PROJECT OR TO SUPPORT CORE COSTS? Please ensure you provide full details in your main application.

Project ☐

Core Costs ☐

4. IF APPLICABLE, HAVE YOU UNDERTAKEN SIMILAR PROJECTS IN THE PAST?

Yes ☐ No ☐

If Yes please provide a brief description, and outcome?

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.....

5. DOES YOUR PROJECT INVOLVE CHILDREN OR VULNERABLE ADULTS?

Yes ☐ No ☐

IF YOU ANSWERED YES TO THE ABOVE QUESTION ARE THERE SAFEGUARDING POLICIES IN PLACE INCLUDING RELEVANT DBS CHECKS?

Yes ☐ No ☐

6. IS YOUR ORGANISATION REGISTERED WITH ANY OTHER RELEVANT REGULATOR E.G. THE CARE QUALITY COMMISSION WHERE ANY HEALTH OR ADULT SOCIAL CARE SERVICES ARE PROVIDED?

Yes ☐ No ☐

If Yes please state

.....

NAME **POSITION**

DATE

Thank you for your cooperation. Please submit the checklist with your full application, latest audited financial accounts and additional documents requested. Failure to do so may result in the Rainford Trust not being able to consider your application.

It would be appreciated if you could forward all documents electronically, but if this is not possible, please submit by post to:

Shirley Robinson (Secretary)

The Rainford Trust

c/o Brabners LLP

Horton House

Exchange Flags

Liverpool

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